

# LICENSING SUB COMMITTEE

Monday, 3rd August, 2015

10.30 am

**Town Hall, Watford** 

# Please note the start time of this meeting

Publication date: 24 July 2015

#### CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Ishbel Morren/Alan Garside in Democracy and Governance on 01923 278376 or by email to <a href="mailto:legalanddemocratic@watford.gov.uk">legalanddemocratic@watford.gov.uk</a>.

Welcome to this meeting. We hope you find these notes useful.

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### **COMMITTEE MEMBERSHIP**

Councillors S Bolton, I Brown, J Brown, J Connal, K Crout, G Derbyshire, F Ewudo, M Haley, K Hastrick, M Hofman, M Mills, T Rogers, S Silver, M Watkin and S Williams

The Sub-Committee to comprise 3 members from those listed above.

#### **AGENDA**

#### **PART A - OPEN TO THE PUBLIC**

- 1. COMMITTEE MEMBERSHIP/ ELECTION OF A CHAIR
- 2. DISCLOSURE OF INTERESTS (IF ANY)
- 3. VARIATION OF PREMISES LICENCE APPLICATION: D&S, FOOD & WINE, 56 VICARAGE ROAD, WATFORD (Pages 5 30)

Report of the Head of Community and Customer Services.

This report asks the Sub-Committee to consider an application for a variation to a premises licence following the receipt of representations.

# Agenda Item 3

#### PART A

**Report to:** Licensing Sub-Committee

Date of meeting: 3 August 2015

**Report of:** Head of Community and Customer Services

**Title:** Application for Variation of Premises Licence:

D & S Food and Wine, 56B Vicarage Road, Watford WD18 0HB

15/00822/LAPRE

#### 1.0 **SUMMARY**

1.1 An application has been received from Sureshkumar Subramaniam to vary the existing premises licence for D & S Food and Wine, 56BVicarage Road, Watford to increase the sale of alcohol hours, the opening hours, and to make amendments to the current licence conditions. One representation has been received from an interested party.

#### 2.0 **RECOMMENDATIONS**

2.1 That the Licensing Sub-Committee determines whether to grant the application (amended as appropriate for the promotion of the licensing objectives) as set out in the report.

#### **Contact Officer:**

For further information on this report please contact:

Parminder Seyan, Licensing Officer

Telephone 01923 278476, email: parminder.seyan@watford.gov.uk

Report approved by: Alan Gough, Head of Community and Customer Services

#### 3.0 **APPLICATION**

- 3.1 <u>Type of authorisation applied for</u> Variation to Premises Licence by Mr Sureshkumar Subramaniam.
- 3.2 <u>Description of premises (from the application form)</u>
  The premises are a small convenience store with an off licence located on Vicarage Road which is just outside the Town Centre. The store is a few yards away from the Vicarage Road Football stadium.
- 3.3 A location plan of the premises is attached as appendix 1.

A layout plan of the premises is attached as appendix 2.

#### 3.4 Licensable activities

Licensable activity	Permitted now	Subject to variation
Plays		
Films		
Indoor sporting events		
Boxing or wrestling entertainment		
Live music		
Recorded music		
Performances of dance		
Anything of a similar description to		
live or recorded music or dance		
Provision of late night refreshment		
Sale by retail of alcohol for		
consumption on the premises		
Sale by retail of alcohol for	✓	✓
consumption off the premises		

#### 3.5 Hours

The applicant has applied for a variation of their existing premises licence to extend the hours during which alcohol may be sold.

	Existing opening hours	Existing hours for alcohol sales	Amended opening hours	Amended hours for alcohol sales
Monday to Sunday	07:00-23:00	07:00-23:00	06:00-00:00	07:00-00:00

#### 4.0 BACKGROUND INFORMATION

4.1 The following background information is known about these premises:

#### 4.2 Designated premises supervisor

The designated premises supervisor is Mr Sureshkumar Subramaniam who has also been the premises licence holder since it was granted.

#### 4.3 Current licences held

Premises licence was first granted to Mr Subramaniam (the current premises licence holder and DPS) on 1 October 2013 (13/01006/LAPRE).

#### 4.4 Closing date for representations

1 July 2015

#### 4.5 Public notice published in newspaper

As required under the Licensing Act 2003, this application has been advertised in the local newspaper dated 12 June 2015 and also outside the premises.

#### 4.6 Visits and Enforcement action

No enforcement action has been taken in relation to the premises.

#### 5.0 **PROMOTION OF LICENSING OBJECTIVES**

Taken from the applicant's operating schedule (appendix 3).

#### 5.1 General

The application indicates the steps taken to promote the licensing objectives will be as per the existing licence with the exceptions of those conditions which are requested to be added and removed through this application.

#### 6.0 **RESPONSIBLE AUTHORITIES**

None of the responsible authorities have made representations about this application. The application being presented was amended following discussions with the police, licensing authority and Environmental Health.

#### 7.0 **INTERESTED PARTIES**

7.1 The single representation is attached at appendix 4 and has been made available to the applicant.

7.2	Referenc	Name	Address	Representative	Relevance to
	e letter			Body (Yes/No)	which
					licensing
					objective
	Α	Mrs Eve	10 Clifton	No	Public
		Toogood	Road		Nuisance and
					Crime and
					disorder

7.3 During the informal meeting with officers the interested party raised her concerns regarding public nuisance and the issue of street drinkers congregating in an unlocked alleyway. She is also concerned that the current hours of operation are enough and there is 'no need' for an extension of hours as any extension of hours would attract further street drinkers.

#### 8.0 **POLICY CONSIDERATIONS**

- 8.1 The following provisions of the Licensing Act 2003 apply to this application:
  - <u>Section 34 and 35 (Variation of licences):</u>
     Section 34 details how a licence holder can make an application.
     Section 35 details how determinations will be made when an application is made under section 34.
- 8.2 The following provisions of the Secretary of State's guidance apply to this application:
  - Paragraphs 8.33 8.41:
     These paragraphs explain how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in light of this guidance whether the measures offered by the applicant are adequate and likely to promote the licensing objectives. It is equally important to use the same measure when looking at any steps requested by a party making representation against an application.
  - Paragraphs 9.30 9.39:
     These paragraphs explain the hearings should be focussed on the steps considered appropriate to the promotion of the licensing objectives, as well as how appropriate weight must be attributed to the steps to promote the licensing objectives, the representations presented by all parties, the statutory guidance and the licensing authority's statement of licensing policy.
  - Paragraphs 9.41 9.43
     These paragraphs explain that when determining applications, the authority's determination should be evidence-based, as well as how to assess if a step is 'appropriate' for the promotion of the licensing objectives.
  - Paragraph 10.13:
     This paragraph refers to there being no general presumption in favour of lengthening licensing hours and how a committee may act when they receive objections to an application.

#### Chapter 10:

This chapter looks at best practice in relation to conditions that may be attached to a premises licence by the Sub-Committee, should they believe that these are necessary to promote the licensing objectives. Any additional conditions requested by the responsible authorities should be considered with reference to this chapter.

- 8.3 The following paragraphs of the licensing authority's statement of licensing policy apply to this application:
  - <u>Policy LP1 (Premises Definitions):</u>
     Under this policy the premises are defined as an "off-licence".
  - <u>Policy LP2 (Location and Operation of Premises):</u>
     This policy sets out the approach to licensing premises when relevant representations are received, not withstanding that each application is considered on its own merits.

Under this policy the premises will generally be allowed alcohol sales in accordance with the normal opening hours of the shop

- Policy LP6 (Prevention of Crime and Disorder):
   Under this policy the Sub-Committee will particularly consider the likelihood of any anti-social behaviour, violence, public order or policing problem if the licence is granted.
- Policy LP8 (Prevention of Public Nuisance)
   Under this policy the Sub-Committee will consider any appropriate Measures to deal with the potential for public nuisance and/or anti-Social behaviour where relevant representations have been received.
- <u>Policy LP11 (Representations against Applications):</u>
   This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.
- The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.
- 8.5 The Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

#### 9.0 **CONDITIONS**

9.1 Consistent with the Operating Schedule (attached at appendix 3)

Conditions volunteered by the applicant

On football match days at Vicarage Road Stadium the following shall apply:

- 1. Customers shall not be allowed to congregate outside the premises and a notice shall be displayed to this effect.
- The DPS shall work in partnership with the Police and if necessary, comply with any direction given by the most senior Police Officer on duty at the event
- 3. On any day the premises are open after 2300 hours, there will be a minimum of two staff members at the premises from 2300 hours until the premises closes to the public.
- 9.2 Following representations from the Police, Public Health, Environmental Health and Licensing Authority which have now been withdrawn, the applicant has agreed to amend the hours and also in agreement that the proposed removal of conditions to remain on licence. All of the conditions that would appear on any granted premises licence can be found on the draft premises licence at appendix 5.
- 9.3 To address the crime and disorder concern in the area the applicant in agreement with Police has modified Condition 15 as follows:

"For high risk matches the sale of alcohol would be restricted, 30 minutes before and after kick off, 30 minutes after the final whistle at the request of a police representative". Refer to appendix 5.

Removal of condition 18 does not make much difference as it appears under the mandatory condition 3 which stays on the premises licence.

#### 9.4 Pool of Model conditions

The licensing authority also has its own pool of model conditions. Officers have not suggested any further conditions from the pool that would help to address the concerns of the interested party.

#### 10.0 OFFICERS' OBSERVATIONS

- The premises are located within a commercial and residential area. Vicarage Road has a history of alcohol-related anti-social behaviour, largely predicated around on-street drinkers.
- During the meetings officers highlighted to the applicant's representative that the existing conditions on licence were particularly aimed at

discouraging street drinkers from frequenting the premises. By not stocking super-strength beers, lagers or cider of above 6% ABV (alcohol by volume) or above the applicant would not be selling the products favoured by the street drinkers. These conditions were to deter and discourage street drinkers. Police and responsible authorities have strongly objected to the removal of those conditions and were concerned in relaxing these conditions in question as this could encourage a return to alcohol-linked anti-social behaviour. The applicant's representative having given considerable thought compromised to amend the sale of alcohol hours until midnight and to withdraw the request for removal of conditions 1, 2, and 3 at Annex 2, therefore it is now proposed that these conditions remain.

- 10.3 An informal meeting was arranged to address the interested party's concerns of public nuisance and anti-social behaviour. The Sub-Committee should note that some of the issues raised during the meeting may not fall directly under the control of the applicant. Many of these will potentially arise whether the variation is granted or not. Issues such as congregation of street drinkers in an unlocked alleyway should be considered as matters of personal responsibility and the extent to which the applicant can control this is limited. Also as there is no evidence the problem of street drinkers cannot be directly attributed to the premises which is the subject of this application. Committee Members may wish to note that the unlocked alleyway which is one shop away from the premises, Police have done some preliminary work by speaking to the local residents and businesses and are monitoring this area with regards to street drinkers and antisocial behaviour as part of the police's patrols.
- The Sub-Committee should note that paragraph 2.20 of the statutory guidance clearly states:
  - "Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations".
- 10.5 The interested party representation also refers to whether there is a need for this application. The Sub Committee will know apart from the fact the premises are already in place selling alcohol that the question of demand is an irrelevant consideration to take into account.
- This does not restrict the Sub-Committee's power to attach conditions from the pool (amended or otherwise) if they consider they are appropriate, proportionate, justifiable and within the applicant's power to comply with. A draft licence is set out at appendix 4 for reference should the Sub-Committee resolve to grant the variation.

10.7 The Sub-Committee are reminded that they have a duty to 'have regard' to the Licensing Policy but are not bound by it. However, should Members wish to depart from the policy then detailed reasons for this must be given as part of any decision.

In determining this application, the Sub-Committee must have regard to the representations and take such steps as it considers appropriate for the promotion of licensing objectives. The steps are:

- (a) grant the application in full.
- (b) modify the conditions of the licence volunteered by the applicant in the operating schedule, by altering or omitting or adding them.
- (c) reject the whole or part of the application.

#### **Appendices**

Appendix 1 – location of the premises

Appendix 2 – plan of the premises

Appendix 3 – operating schedule

Appendix 4 – interested party representation

Appendix 5 – draft premises licence

#### **Background Papers**

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

#### Licensing Act 2003

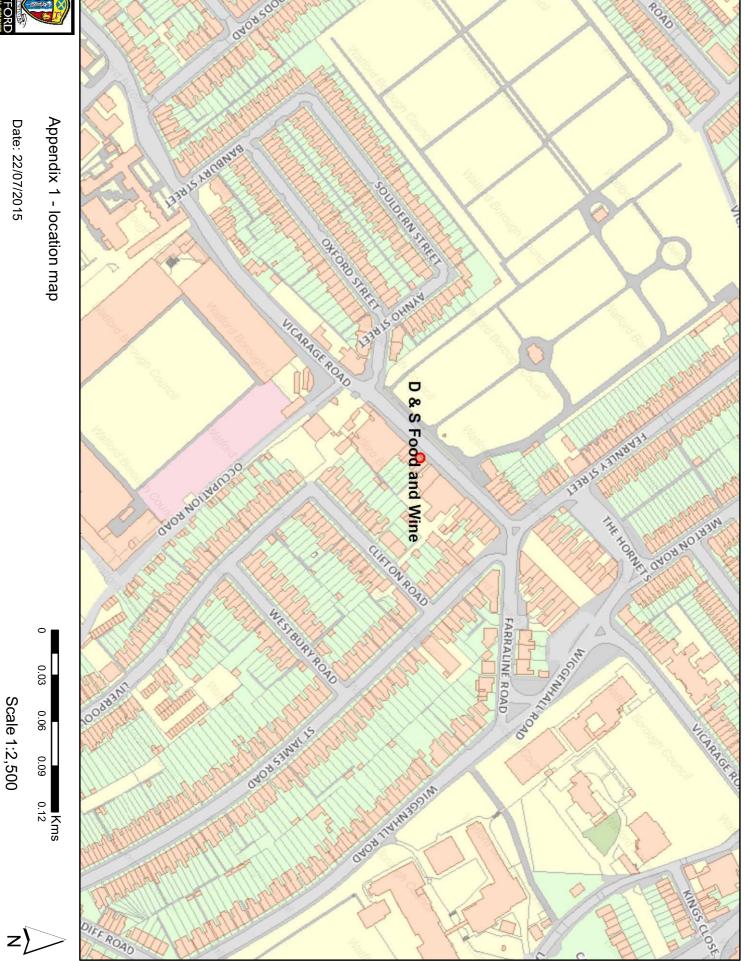
Amended guidance issued under section 182 of the Licensing Act 2003 (March 2015)

Licensing Act (Hearings) Regulations 2005

Watford Borough Council Licensing Policy (November 2013-November 2018) Watford Borough Council Pool of Model Conditions (March 2013)

#### File Reference

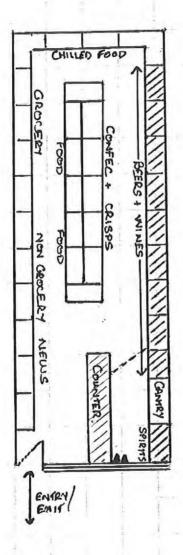
D & S Wines 56B Vicarage Road, Watford.



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Layout-Appendix 2

or your premises.



A FIRE EXMINGUISHERS.

/// ALCOHOL DISPLAY

nage, blankets, sprinklers and alarms showing sclosed key

n to the public one on the premises Name: D+S FOOD+ WINE 56b VICARAGE ROAD WATFORD

Plan No: SG/GPROIS

Date: 29/8/13

SCALE 1:100

Op Schod - Appendix 3

Part 3 - Variation	
Please tick as appropriate  Do you want the proposed variation to have effect as soon as possible?	⊠Yes □ No
If not, from what date do you want the variation to take effect?	
Please describe briefly the nature of the proposed variation (Please se	e guidance note 1)
To extend the hours for the sale of alcohol and opening hours of 1.00hrs Monday to Sunday.	urs to 06.00hrs to
To remove some conditions at Annex 2 of the licence, as li	sted below:
Condition 1 (no single cans or bottles of beer, lager or cide premises).	er shall be sold at the
Condition 2 (no sales of miniature or quarter bottles of spir	its of any kind).
Condition 3 (no sales of beer, cider or lager of above 6% A	ABV).
Condition 15 (When football matches are played at Vicarage police are present, no alcohol sales shall be made during the before the start of the match (b) 30 minutes after the start minutes after the end of the match).	he periods (a) 30minutes
Condition 18 (Only photographic ID is accepted (passport, age card with PASS hologram).	driving licence, proof of
Amendments and proposed new conditions are contained application form.	within page 16 of this
If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:	

M
Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:
a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)  As per existing licence with the exception of those conditions which are requested to be removed through this application.
b) The prevention of crime and disorder
As per existing licence with the exception of those conditions which are requested to be removed through this application and to add the following:
On football match days at Vicarage Road Stadium, the following shall apply:
<ul> <li>Customers shall not be allowed to congregate outside the premises and a notice shall be displayed to this effect.</li> </ul>
<ul> <li>The DPS shall work in partnership with the Police and if necessary, comply with any direction given by the most senior Police Officer on duty at the event.</li> </ul>
On any day the premises are open after 2300hrs, there will be a minimum of two staff members at the premises from 2300hrs until the premises closes to the public.
c) Public safety As per existing licence.
d) The prevention of public nuisance
As per existing licence.

e) The protection of children from harm

Ref No: 15/0822/LAPPE

# Watford Licensing Authority Licensing Act 2003 REPRES'ENTATION FORM

Your name/organisation name/name of body you represent		MRS EVE TOO GOS D.
Organisation name/name of body yo represent (if appropriate)	u	
Postal and email address		WATFORD. WD 18 ODH
Contact telephone number		_
Name of the premises you are making representation about	ng a	DIS FOOD AND WINE
Address of the premises you are making a representation about.		56B. VICARROE ROAD WY 18 OF
Your representation must relate to	one of	the four Licensing Objectives (see note 4)
Licensing Objective	Yes Or No	Please detail the evidence supporting your representation or the reason for your representation Please use separate sheets if necessary
To prevent crime and disorder		
Public safety		
To prevent public nuisance	Y(2)	BEE AMATCHED Sheet.
	•	Sheet.
To protect children from harm		

could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. (see note 7)

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#### NOTES

- 1. Please complete the form in black ink or type only.
- If you do make a representation you will be expected to attend a meeting of the Licensing Authority's Committee and any subsequent appeal proceeding. If you do not attend, the Committee will consider any representations that you have made.
- This form must be returned within the statutory period of 28 days from the date the application was submitted to the licensing authority.
- 4. You must live, work or represent a body which is situated within the Borough of Watford in order to make representations.
- 5. The representation must relate to one or more of the four licensing objectives; nothing else can be taken into account. The objectives are:
  - a. Crime and disorder: This relates to any crime, disorder or anti-social behaviour related to the management of the premises. The licence holder cannot be responsible for the conduct of individuals once they leave the premises;
  - Public safety: This relates to the safety of the public on the premises such as fire safety, lighting and first aid;
  - c. Prevention of public nulsance: This can relate to hours of operation, noise and vibration, noxious smells, light pollution, and litter;
  - d. Protection of children from harm: This relates to protecting children from the activities carried out on the premises whilst they are on the premises. The law already provides special protections for children, such as making it illegal for children under 18 to buy alcohol.
- 6. Your representation will be passed to the applicant, to allow them the opportunity of addressing your concerns. Your representation will be published in the report available to the Licensing Committee, which will be publicly available. Names and addresses will only be withheld from the Committee report at your request.
- 7. Note that it is <u>not</u> acceptable to lobby a Councillor who is a member of the Licensing Committee.
- 8. The licensing authority has a pool of "model" conditions that can be referred to at <a href="https://www.watford.gov.uk">www.watford.gov.uk</a> under 'Licensing Policy 2011 2013n '.
- 9. Please return this form when completed to:

Watford Licensing Authority, Town Hall, WATFORD Hertfordshire, WD17 3EX

Tel: 01923 278503 • Fax:01923 278627 • Email: licensing@watford.gov.uk

My objection to the proposed extended sale of alcohol at the premises of D & S Food and Wine at 56B Vicarage Road Watford WD18 OBE is based on the issue of "Public Nuisance",

There is already a Public Nuisance problem to the rear of Vicarage Road. The area is accessed by a gated and unlocked alleyway between The Football Café and the Phone Shop. This alleyway is one door from D & S Food and Wine. Already young lads gather and drink alcohol in this area, which continues late in the evening. If the sale of alcohol was extended, this would give an opportunity for them to extend their drinking in this hidden and concealed area which is not policed.

I have called the police in the past and they have moved offenders from the area.

My husband and I live at 10 Clifton Road. Our garden backs onto the area in question. We have lived here since 1979 and have noticed that during the past 3 years the problem of public nuisance as increased at the rear of shops in Vicarage Road

246/15"

## Licensing Act 2003 Schedule 12 Part A

Regulation 33,34

#### **Premises Licence**

Premises Licence Number	15/00822/LAPRE
Part 1 – Premises Details	
Postal address of premises, or if none, ordnance su Town, Post Code	rvey map reference or description, including Post
D & S Food And Wine 56B Vicarage Road Watford WD18 0HB	
<b>Telephone number</b> 01476 589250 / 07976844	694
Where the licence is time limited the dates	
From	
Licensable activities authorised by the licence and licensable activities	the times the licence authorises the carrying out of
Sale of alcohol Monday to Sui	nday 07:00 – 00:00
The opening hours of the premises	
Monday to Su	nday 06:00 – 00:00
-	
Where the licence authorises supplies of alcohol w	nether these are on and / or off supplies

Alcohol is supplied for consumption off the premises

#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence Mr Sureshkumar Subramaniam

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Sureshkumar Subramaniam 429 Dunstable Road Bedfordshire LU4 8DD

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: LBHIL1786

Licensing Authority: London Borough of Hillingdon

#### Annex 1 - Mandatory conditions

- 1. No supply of alcohol may be made under the premises licence
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - (a) a holographic mark, or
  - (b) an ultraviolet feature.
- 4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
  - (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

Premises Licence page 3

G:\COMMITTEE REPORTS (Part A only)\Licensing Sub-Committee\2014-15\03.08.2015 - D&S Food & Wine 56 Vicarage Rd\Appendices\Appendix 5 - Draft Premises Licence.doc

- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 5. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 6. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
  - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### Annex 2 - Conditions consistent with the Operating Schedule

#### General

- 1. No single cans or bottles of beer, lager or cider shall be sold at the premises.
- 2. No sales of miniature or quarter bottles of spirits of any kind.
- 3. No sales of beer, cider or lager of above 6%ABV.
- 4. All staff will be fully trained in their responsibilities with regard to the sale of alcohol, with refresher training every 6 months.
- 5. Training records will be retained a produced on request to an authorized officer.
- 6. The DPS will keep an up to date DPS Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises.

#### Prevention of Crime and disorder

- 7. CCTV shall be in use at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police.
- 8. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
- 9. The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority.
- 10. The correct time and date will be generated onto both the recording and the real time image screen.
- 11. If the CCTV equipment (Including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified.
- 12. The premises Licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of an authorised officer of the Licensing Authority or a constable.
- 13. There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.
- 14. There will be two cameras located outside the premises, one covering the front of the store and one covering the side of the premises, all recording as stated above.
- 15. "For high risk matches the sale of alcohol would be restricted, 30 minutes before and after kick off, 30 minutes after the final whistle at the request of a police representative". (Condition 15 is taken and modified from the applicant's Section 3 of the application).
- 16. On football match days at Vicarage Road stadium, the following shall apply:
  - (i) Customers shall not be allowed to congregate outside the premises and a notice shall be displayed to this effect.
  - (ii) The designated premises supervisor shall work in partnership with the Police and if necessary, comply with any direction given by the most senior Police Officer on duty at the event.
- 17. On any day the premises are open after 2300 hours, there will be a minimum of two staff members at the premises from 2300 hours until the premises closes to the public.

(The above two conditions 16 and 17 were proposed by the applicant).

#### Public safety

18. An instore accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the store for a period of three years.

#### Prevention of public nuisance

19. Customers will be reminded by way of a notice at the entrance/ exit door to please leave the premises quietly and have consideration for any neighbouring residential properties.

#### Protection of children from harm

- 20. Only photographic ID is accepted (passport, driving licence, proof of age card with PASS hologram).
- 21. Anyone who appears to be under the age of 25 is challenged to provide ID. If the customer is unable to provide identification then no sale is made. No ID no sale. Challenge 25 POS will be on display in the store. Any staff member who may be under the age of 18 must call a senior staff member to take over the sale and complete the transaction.
  - 22. All refused sales will be recorded in a refusals book, which will be made available for inspection by Police or Licensing Officers of the council on request.

nnex 3 – Conditions attached after a hearing by the licensing authority
remises Licence page 7 :\COMMITTEE REPORTS (Part A only)\Licensing Sub-Committee\2014-15\03.08.2015 - D&S Food & Wine 56 Vicarage d\Appendices\Appendix 5 - Draft Premises Licence.doc

#### Annex 4 - Plans

Name: D and S Food and Wine

Plan No: SG/GPR015 Date: 29.08.2013